



Project Plan (annual cover)

Proposal

1. Proposer details

ProjectPlan provides insurance cover for contracts involving buildings, civil works, or plant installation

This proposal is to be used for insurance of multiple projects on an annual basis

Please complete all details in Sections 1 to 4, and read and sign the proposal in Section 5

1. Name of proposer

2. Business description

3. Postal address

4. Period of insurance / / to 4p.m. / /

5. Type of contracts to be insured

6. Are you a member of a Trade Association? YES NO
If Yes, please specify

7. What general conditions of contract do you normally work to?
NZS3910 NZ Institute of Architects Master Builders Assn Other
If Other, please supply a copy of the contract.

8. Estimated annual turnover \$

9. Region where contracts are undertaken

2. Property to be insured

Please complete details of the items to be insured

Item	Description	Sum Insured
1.	Contract works – maximum any one contract	\$ <input type="text"/>
2.	Professional Fees	<input type="text"/> %
3.	Removal of debris	<input type="text"/> %
4.	Increased construction costs during construction period	<input type="text"/> %
5.	Escalation of cost during reinstatement period	<input type="text"/> %

Company Earthquake sum insured can be based on turnover or maximum at risk any one time

Company Earthquake sum insured \$

OFFICE USE ONLY

1. Branch

2. Broker/agency no.

3. Client no.

4. Policy no.

3. Contractors plant

Specify items valued over \$5,000

Note:

1. Employee's tools are not insured by this policy
2. The premium is not calculated at the same rate as the contract works items.

a)

Item	Description	Age of item	Current market value
1.			\$
2.			\$
3.			\$
4.			\$
5.			\$
6.			\$
Total			\$

b) Miscellaneous items

i) The aggregate market value of items under \$5,000

ii) Maximum market value of any one item

4. Background information

Business Activities

1. What was your annual turnover from contract works over the last three years?

Year	Turnover

2. Do you sub-contract work?

YES NO

3. Do you sub-contract to labour only contractors?

YES NO

If Yes to either of the above, please give details below including the various trades and how much work:

4. Do you ever perform work on a speculative basis?

YES NO

If Yes, please specify below:

5. What is the maximum construction period of any one contract?

6. What is the maximum maintenance period of any one contract?

Machinery testing risk

7. Is cover required to test new mechanical or electrical equipment?

 YES NO

*Note:
The policy includes provision for the testing of building services*

If Yes, how long will this testing take and who will be responsible for the work:

Period of testing	Whom responsible

The work being done

8. Do you intend to complete any of the type of work outlined below:

- | | | | |
|------------------------------|--------------------------|------------------------------|--------------------------|
| Schools | <input type="checkbox"/> | Blasting | <input type="checkbox"/> |
| Historic properties | <input type="checkbox"/> | Underpinning | <input type="checkbox"/> |
| Major site excavations | <input type="checkbox"/> | Piling | <input type="checkbox"/> |
| Below the natural water line | <input type="checkbox"/> | Pools and tanks | <input type="checkbox"/> |
| Earthquake strengthening | <input type="checkbox"/> | Any work of a similar nature | <input type="checkbox"/> |

If Yes, to any of the above, please give details below:

Security and insurance history

9. Outline below what precautions are taken to prevent theft of materials and property from contract sites:

10. Have you suffered any losses (insured or not) during the last three years?

 YES NO

If Yes, please give details below:

11. Has any company or underwriter declined, cancelled, refused to renew or imposed special terms on any contract works policy?

 YES NO

If Yes, please give details below:

5. Important notices

Privacy Act

Pursuant to the Privacy Act 1993 the following is brought to your attention.

This proposal collects personal information about you which is collected to evaluate the insurance you seek. The information collected is held by Vero Insurance New Zealand Limited, 48 Shortland Street, Auckland.

The collection of this information is required pursuant to the common duty to disclose all material facts relevant to the insurance sought and is mandatory. Failure to provide this information may result in your application for insurance being declined or your insurance being void from the beginning.

You have rights of access to and correction of this information, subject to the provision of the Privacy Act 1993.

Declaration

I/we agree that my/our personal information may be used by Vero Insurance New Zealand Limited to advise me/us of your other services.

I/we authorise the disclosure of personal information held by any other party regarding my/our previous insurances.

I/we agree to you releasing to other parties information regarding this insurance.

I/we do hereby declare and warrant that the answers given in this proposal are in every respect correct and complete and I/we agree that this proposal and declaration shall be the basis of the contract between us; and I/we further agree to accept the terms, exceptions and conditions contained in the ProjectPlan policy as modified or extended by any endorsements thereon or the policy schedule or on any certificate of insurance issued to me/us by you in lieu of a policy.

Please note you are required to:

- a) tell us about any other circumstances which may be relevant to us in considering this proposal, and
- b) notify us of any material events or changes in circumstances which may have occurred since this policy commenced or was last renewed.

Signature

Date . . . / . . . /	Signature
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OFFICE USE ONLY

RATES

	Rate	Premium
Base		
CEQ		
Other items		
TOTAL		\$

PREMIUM

Company premium	
Company earthquake	
Fire services levy	
Sub-total	
Plus GST	
TOTAL	\$

EXCESSES

Contract works:

Standard excess \$

Perils	Excess
	\$
	\$

Excess for earthquake perils
% of loss

Minimum Excess
\$

CODES

Cover	Area	Construction

CLAUSES

Clause no.	Clause no.	Clause no.

BLACKBOARD	Print	
	YES	NO

EXTRA INFORMATION
